



UKSPF Export Support Round 3 Grant Application

Before completing the form: Please read the *Export Support Programme Application Guidance Note* (click the attached image) to make sure your organisation is eligible to apply. You should also check that the item or service you are requesting grant funding for is supported under this programme.

Fields marked with * are mandatory.

If you have any questions about completing the application, please email UKSPFenquiries@teesvalley-ca.gov.uk and one of our Business Solutions Advisers will be happy to help.

Organisation Details

Company name *

Contact Name *

Email *

Phone Number *

Website

Country/Region *

Address *

Address - line 2

City *

Zip / Postal code *

Registered Address (if different to trading address)

Are you registered for VAT? *

- YES
- NO

VAT Number (if registered)

Annual Turnover for last complete financial year(£)

From your financial accounts. Use numbers only and please be careful to check the number of digits is correct

Expected Turnover for this financial year? (£) *

Use numbers only and please be careful to check the number of digits is correct

Trading Start Date *

Day	Month	Year
<input type="text"/>	<input type="text" value="v"/>	<input type="text"/>

Current Number of Employees *

- 0-10
- 11-50
- 51+

Type of Organisation

Is your business part of a larger group? *

- Yes
- No

(Example: If your company is a subsidiary of a larger parent company, or if your directors also control other businesses within a group, you should answer Yes. If your business operates independently and is not linked to any other companies, you can answer No.)

If yes, please provide details of any linked companies.

Business Sector *

- Chemicals and Process
- Manufacturing (including Industrial Digitalisation)
- Culture and Tourism
- Logistics
- Business and Professional Service
- Other
- Clean Energy, Low Carbon, and Hydrogen
- Health and Social Care
- Construction
- Digital

Briefly describe your business and the goods and/or services it provides from its Tees Valley operation. *

This should be a short, clear summary of what your business does. Please avoid marketing language.

Do you have a business bank account? *

- Yes
- No

A bank account held in the name of the business (or sole trader), used exclusively for business income and expenditure.

Exporting and Project Details - Please complete all sections

What level of experience does your business have in international trade? *

- You have sold goods or services, either physically or online, outside the UK in the past 12 months.
- You have not sold goods or services, either physically or online, outside the UK in the past 12 months, but have done previously.
- You have never sold goods or services, either physically or online, outside of the UK, BUT you feel your product/service could potentially be sold outside the UK.
- Other

What countries (if any) do you currently export to? *

Enter n/a if you have not yet started exporting

Outline what steps your business has already taken towards starting to export/diversifying or increasing current exports *

(e.g. market research, SWOT analysis, market visits, adaptation of marketing materials/website)

In one or two sentences, please summarise the proposed project and what the grant funding will be used for.

This should be a high-level overview only – you will be asked for more detail in the following questions.

Which type(s) of activity does your project include? (please tick all that apply) *

- Consultant / Commercial Services
- Trade Fair or Exhibition
- Organised Trade Mission
- Independent Market Visit
- Other

For each activity selected, please provide brief details (e.g. target country/market, name of trade fair or mission, estimated timing.) *

What problem or barrier is this project addressing and how will this project help overcome it? *

Include an outline of how this grant will help your business take the next step in its exporting journey.

Provide a SMART goal (specific, measurable, achievable, realistic, timebound) for your grant project *

Outline how this grant will help your business take the next step in its exporting journey *

E.g. Consultancy support will help us identify & secure our first distributor outside EU

TANGIBLE OUTCOMES expected by the end of this Project? Please indicate whether the activity you are requesting funding for is expected to result in any of the following outcomes (tick all that apply):

- Adoption of new-to-firm technologies or processes, enhancing productivity and innovation
- Safeguarding existing job(s) - please indicate number in the box below
- Creating new job(s) - please indicate number in the box below
- Increasing Export Capability
- Increasing your Export Capacity
- Increase your export sales (£)
- Engaged in New Markets
- Improved Productivity
- Other

All funded projects are required to meet one or more of the objectives of this fund. [Read](#) the guidance document for definitions and examples of each output. Remember to indicate the number of jobs you expect to safeguard or create in the box below.

Please explain how your project will achieve these outcomes. Also enter number of jobs you expect to create/safeguard, and estimated value of increased export sales:

Example: Increase export capacity by setting up new distribution channel into the EU market

E.g. if you select safeguarding or creating jobs, please also provide the number of jobs you expect to safeguard or increase.

Project Title *

Provide a short name to reflect your Export Project

What date will your proposed activity start? *

📅

Note: Activities must not commence before you receive a signed funding Agreement

By what date will your project end? *

Note: All activities must be completed and paid for in full before 31st August 2026

What is the total cost of the project? (exclude the VAT cost if your are VAT registered) (£) *

Provide the full cost of your project based on the quotes or estimates supplied. This is the **total project value**, not just the grant request.

Please itemise the total project cost *

e.g. Trade fair stand – ABC Events – £4,000

(Please list each item/service, the proposed supplier, and the estimated cost.)

Please upload quotes or evidence of the expected costs for the activities or services you are applying for.

 Upload File

E.g. Consultant or service provider quote; screenshot of flight, accommodation.

Please note you must not make any purchases before applying

****Remember to upload the Compliance Declaration Form**

If you have difficulty uploading a document of image let us know at grants@teesglobal.co.uk

Outline what steps you've taken to ensure best value for the project cost stated *

(e.g. getting two quotes, economy class travel)

How much grant funding are you requesting? (exclude the VAT cost if you are VAT registered) (£) *

(Remember: the grant can cover up to 75% of eligible project costs, and you must contribute at least 25% match funding.)

Please tell us how you will provide your 25% contribution (match funding) towards the project costs. This helps us understand how your share of the costs will be covered *

- Existing business funds (cash reserves)
- Business loan or overdraft facility
- Investment (e.g. from owners, shareholders, or third parties)
- Other

You do not need to provide bank statements, loan agreements, or other detailed evidence at this stage. We just need to know the intended source of your contribution.

Declaration

I confirm that the information I have provided is true, complete and accurate. I authorise you to verify any details supplied and understand that if I provide false or incomplete information, or fail to notify you of relevant changes, any grant funding may be recovered in full. I confirm that I have not yet purchased any items included in this application. I understand that lobbying of any member/official will nullify my application. I accept that any grant offer will be subject to terms and con

Signature

Name *



Position *

Date *



Disclaimer: Please note that by submitting this application form, you are consenting to any [personal data](#) collected being processed by Tees Global Ltd and shared with partners involved in the delivery of this programme. This includes the Department for Business and Trade and Tees Valley Combined Authority. The personal data will be held for the purposes of processing applications and administering any grant approved.

Submit



**Funded by
UK Government**